



Code of Conduct

The Jewish Community Center of Staten Island is a community-based organization dedicated to providing outstanding services for all. Participation in the organization's HSE/ABE program is subject to the observance of the organization's rules and procedures. *The activities outlined below are strictly prohibited.* Any participant or staff member who violates this Code is subject to disciplinary action, up to and including removal from the program.

- Abusive language towards a staff member, JCC member, or another student.
- Possession or use of alcoholic beverages or illegal drugs on JCC's property or reporting to the program while under the influence of drugs or alcohol.
- Bringing onto JCC's property dangerous or unauthorized materials such as explosives, firearms, weapons or other similar items.
- Discourtesy or rudeness to a fellow student, staff member or JCC member.
- Verbal, physical or visual harassment of another student, staff member or JCC member.
- Actual or threatened violence toward any individual or group.
- Conduct endangering the life, safety, health or well-being of others.
- Failure to follow any agency policy or procedure.
- Bullying or taking unfair advantage of any student.
- Failing to cooperate with an adult supervisor/ teacher / coordinator.

The JCC HSE/ABE Preparatory Program is a vigorous course-preparing students to pass the TASC examination. Your success in this program is only possible with the following standards:

- Maintain excellent attendance
- Be punctual and prepared for class
- Silence cell phone and never use in class
- Complete all assignments on time
- Keep open communication with both your teacher & coordinator

I have read and I understand the JCC's Code of Conduct Contract. I agree to abide by the rules and academic expectations described above. I understand that I may be removed as a participant if I violate any of these rules.

Print name _____

Signature _____

Date ____ / ____ / ____

Program Coordinator _____

Date ____ / ____ / ____